

Mission Response Addendum

HOW MISSIONS START

Summary

The King County Communications Center or King County Deputy/SAR officer typically activates the paging system with a message similar to "ESAR, 4x4, and SMR OLs, contact Deputy Smith for injured hiker at Snow Lake." It is the ESAR Operation Leader's (OL) responsibility to call the deputy and obtain the information related to the mission, team members SHOULD NOT call any of the numbers on this page and should not call the OL. If the ESAR OL agrees ESAR can respond to the mission, the ESAR OL or Call Out (CO) person will start a mission on the ESAR Mission Line Website and then will send a page notifying ESAR members of mission resource requirements. This page will go out to ESAR members via email, text, or a pager.

Page code meanings

Page	Meaning
000	Mission turn around, sufficient resources on scene, or mission complete
333	Test page – no action
830	ESAR OL only – Used mostly for the Duty OL to contact the Deputy
831	Comm operator call the on call OL – no action unless you are the CO
832	All ESAR page – used for mission page out, updates, meeting notices, etc.

The 830 (ESAR OL) and 832 (all ESAR) page

Take a deep breath, relax, and decide if you are available for a mission. About 25% of initial call outs end in turnarounds; therefore there may or may not be a mission. Do not call the OL or the Deputy to find out what is going on. Wait until the ESAR page arrives, which could take 10 to 20 minutes. Use this time to change and make sure your pack is ready if you plan to respond; however, do not leave for a mission before the 832 page. Once a mission has been opened on the ESAR mission line, the digital pagers will be set off with an 832-series code, a message describing the mission requirements, location, and sign in procedure.

Other 832 pages

The other pages that alphanumeric pagers receive will generally be for general membership (see the list below for details). ESAR leadership and activity organizers can page in the evenings/weekend and use the voice mail to report upcoming events and leave information. If it's not for you, do not worry about the page. However, most activity leaders welcome all ESAR members at their activities; so, feel free to check out what they are doing.

000 page

If you are on the way to a mission and you receive a 000 page you can turn around and head for home. At the first convenient place, stop and call either the voice mail or the communications operator and let them know you've turned around. The Operations Leader will be waiting at the rendezvous location or base camp for you until everyone is accounted for; therefore, it is important for you to take time to sign out.

6pm Thursday page

This page out is the duty change page. It lets everyone know who the on call OL and CO people are for the next week. Sometimes OLs & COs trade or cover for one another; however, generally speaking these are the people responsible for starting and organizing a mission for ESAR.

Where do you get a pager or who handles service problems?

For those who would like a pager (new or replacement), contact the Communications Director (CD). Also contact the CD with problems regarding unintelligible messages, missed pages, and unexplained activations. Communications@KCESAR.org

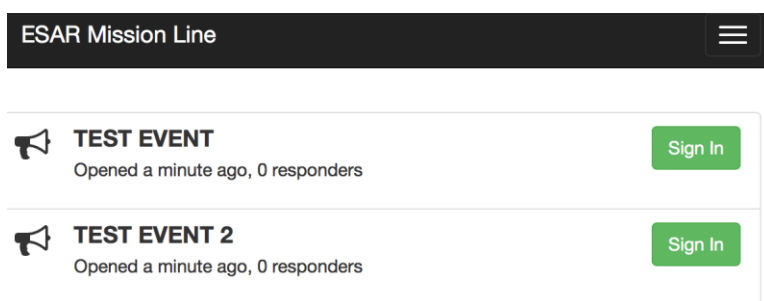
SIGNING IN AND OUT OF A MISSION IS MANDATORY

Signing in and out of the mission is extremely important because it lets the OL and CO know who is responding which helps gauge ESAR response, mission planning, future page outs, etc. Signing out is important because it lets the OL and CO know you made it home safely. Please comply with signing in and out of missions.

Signing in using the Web

Log into <https://www.kcesar.org/missionline/me>. You will need to use your ESAR Office 365 credentials to log in. As of April 2016, users can sync their Facebook and Google accounts and use those as well.

New responder check-in site



Signing in using your phone

Call 206-488-1755. The system will detect your number and identify you as an ESAR member. Follow the voice prompts:

The greeting will start with number of active events. If only 1 event is active, the system will read the responder's name.

Press 1 to sign in/out (system will auto detect of the responder's name by phone numbers listed in the KCSARA DB)

Press 2 to work with a different event (only is read if multiple events)

Press 3 to leave message

Please follow the instructions to sign into a mission. If there are multiple events, it is important you stay online and assign yourself to the mission you intend to respond to.

Please sign in before you start traveling to a mission and sign out when you arrive home from a mission.

Finally, keep track of your mileage and your start and end times so you can record it on the roster accordingly.